1. Why writing in paragraphs is important for academic writing?

Dividing up the text into paragraphs helps both writer and reader to follow the argument more clearly.

1. What does preparing a topic outline include?

As you consider the purpose and scope of your composition, and assemble information and ideas, it is [a](https://portal.edu.asu.ru/mod/glossary/showentry.php?eid=337762&displayformat=dictionary" \o "Glossary for the course/Глоссарий курса: A) good idea to spread key words, phrases and sentences over a sheet of paper or over the whole of a computer screen (or to write them on separate index cards). Use your main points as headings, and note supporting details and examples below each [heading](https://portal.edu.asu.ru/mod/glossary/showentry.php?eid=238572&displayformat=dictionary" \o "Glossary for the course/Глоссарий курса: Heading).

In scientific and technical writing appropriate headings must be used.

1. What does a paragraph structure include?

Paragraph structure includes topic sentence, supporting information, reason, extra information 1, extra information 2